

Moose Jaw, Sask.
November 18, 2025

A Regular Meeting of Council of the Resort Village of South Lake was held on Tuesday, November 18, 2025 in the Municipal Office Boardroom, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

Present at the meeting: Mayor – Carolyn Ross
Councillor for Ward of Sand Point – Jeff Eberts
Councillor for Ward of South Lake – Brenda Winter via FaceTime
Councillor for Ward of South Lake – Garth Palmer
Administrator - Melinda Huebner

Call to Order

Mayor Carolyn Ross called the meeting to order at 2:06 p.m.

#25-95 Agenda

Palmer: That the agenda for the November 18, 2025 meeting be accepted as presented.

Carried

#25-96 Minutes

Eberts: That the minutes from the regular Council Meeting held on October 21, 2025, be approved as presented.

Carried

#25-97 Financial Reports

Winter: That the Statement of Financial Activities – Schedule A of the administrator to October 21, 2025, be approved as presented.

Carried

#25-98 Conexus GIC

Winter: That the Council of the Resort Village of South Lake approve the GIC For \$363,688.11 to rollover into another 1-year non-redeemable GIC @ 3.1% at Conexus Credit Union.

Carried

#25-99 Municipal Revenue Sharing Grant - Declaration of Eligibility

Palmer: The Council of the Resort Village of South Lake confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 audited financial statement to the Ministry of Government Relations;
- The municipality does not run a Municipal Waterworks System;
- In good standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

Carried

#25-100 Board of Revision

Eberts: That pursuant to subsection 220(1) of *The Municipalities Act*, the Resort Village of South Lake appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2026 through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, John Krill, Christopher Blueman, Alan Sawatzky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

#25-101 Board of Revision – Secretary

Winter: That pursuant to subsection 221(1) of *The Municipalities Act*, the Resort Village of South Lake appoints Nicholle Hoskins with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

#25-102 Development Appeals Board

Palmer: That pursuant to subsection 214(1) of *The Planning and Development Act, 2007*, the Resort Village of South Lake appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Stew Demmans, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Stu Hayward, Pam Malach, Barry Clark, John Krill, Christopher Blueman, Alan Sawatzky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, Farrah Ovans, JayDee Mazier, Jordan Boyes, Kenneth Tan, Tyler Shandro, Regan Rayner and Rick Leigh.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

#25-103 Development Appeals Board – Secretary

Eberts: That pursuant to subsection 216(3)(a) of *The Planning and Development Act, 2007*, the Resort Village of South Lake appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2026, through to December 31, 2026; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If the secretary is unable to perform secretarial functions for reasons which may include scheduling difficulties WMC may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

#25-104 Bills and Accounts for Approval

Winter: That the accounts as listed on the "Accounts for Approval – Schedule B" as attached hereto and forming a part of these minutes be now approved by Council for payment including cheque numbers 1753 to 1767 and Electronic Banking payment numbers 102025 and 112025 totalling \$43,382.59.

Carried

#25-105 Meeting

Palmer: That the next regular meeting of council be scheduled for Tuesday, December 16, 2025, commencing at 2:00 PM at the municipal office in Moose Jaw.

Carried

#25-106 Adjourn

Eberts: That the meeting be now adjourned.

Time: 3:33 p.m.

Carried

MAYOR ADMINISTRATOR