

Moose Jaw, Sask.
December 20, 2022

A Regular Meeting of Council of the Resort Village of South Lake was held on Tuesday, December 20, 2022 in the Municipal Office Boardroom, 1410 Caribou St. W., Moose Jaw, Saskatchewan.

Present at the meeting: Mayor – Randy MacQuarrie
Councillor for Ward of South Lake - Garth Palmer
Councillor for Ward of South Lake - Brenda Winter
Administrator - Melinda Huebner

Call to Order

Mayor Randy MacQuarrie called the meeting to order at 1:04 p.m.

#22-106 Agenda

Palmer: That the agenda for the December 20, 2022 meeting be accepted as presented.

Carried

#22-107 Minutes

Winter: That the minutes from the regular Council Meeting held on November 22, 2022 be approved as presented.

Carried

#22-108 Financial Reports

Palmer: That the Statement of Financial Activities – Schedule A of the administrator to November 22, 2022 be approved as presented.

Carried

#22-109 Credit Cards

Winter: That Council approves the Administrator to apply for a no fee credit card with Conexus Credit Union with a \$10,000.00 limit to be secured with a term deposit of the same amount in a 5-year term at 4.50%.

Carried

#22-110 Royal Bank Credit Cards

Palmer: That the three employee credit cards with Royal Bank be cancelled once the new ones have been issued.

Carried

#22-111 Harassment Policy

Winter: That Council adopts the harassment policy as presented.

Carried

#22-112 Board of Revision

Palmer: That the Resort Village of South Lake appoints Western Municipal Consulting Ltd. to manage the Board of Revision process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd.

fee schedule, with the following to serve as Members of the Board of Revision: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Dave Gurnsey, Murray Dean, and Stew Demmans.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

#22-113 Board of Revision - Secretary

Winter: That the Resort Village of South Lake appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee Schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

#22-114 Development Appeals Board

Palmer: That the Resort Village of South Lake appoints Western Municipal Consulting Ltd. to manage the Development Appeals Board process for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Development Appeals Board: Tim Lafreniere, Mike Waschuk, Gordon Parkinson, Dave Thompson, Wayne Adams, Jeff Hutton, Barry Clark, Dave Gurnsey, Murray Dean, Pam Malach, Stew Demmans, and Stu Hayward.

The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers.

Carried

#22-115 Development Appeals Board – Secretary

Winter: That the Resort Village of South Lake appoints Claudette McGuire with Western Municipal Consulting Ltd. as Secretary to the Development Appeals Board for the term of January 1, 2023, through to December 31, 2023; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Claudette McGuire is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

Carried

#22-116 Auditor

Palmer: That the Resort Village of South Lake hire Dudley and Co for the 2022 audit.

Carried

#22-117 SUMAssure

Winter: That the Resort Village of South Lake continue insurance coverage with SUMAssure with any necessary changes required.

Carried

#22-118 SUMA

Palmer: That the Resort Village of South Lake pay the 2023 SUMA membership fee in the amount of \$746.00.

Carried

#22-119 Administrator

Winter: That Melinda Huebner be appointed as Administrator for the Resort Village of South Lake for 2023.

Carried

#22-120 Assessor

Palmer: That Melinda Huebner be appointed as Assessor for the Resort Village of South Lake for 2023.

Carried

#22-121 Returning Officer

Winter: That Melinda Huebner be appointed as Returning Officer for the Resort Village of South Lake for 2023.

Carried

#22-122 Deputy Mayor

Palmer: That the Deputy Mayor schedule for 2023 be as follows: Councillor Palmer – January to March, Councillor Winter – April to September, Councillor Palmer – October to December.

Carried

#22-123 Pest Control Officer

Winter: That the Resort Village of South Lake appoint John Pogorzelec of Buffalo Pound Lake as the Pest Control Officer for the village for 2023.

Carried

#22-124 Building Inspector

Palmer: That the Council of the Resort Village of South Lake authorize the appointment of Construction Code Authority of Saskatchewan as the official Building Inspectors for the Resort Village of South Lake for 2023.

Carried

#22-125 Council Meetings

Winter: That council schedule the third Tuesday of every month for the regular meeting to take place at the Regional Municipal Plaza at 1 pm for 2023.

Carried

#22-126 Bills and Accounts for Approval

Palmer: That the accounts as listed on the "Accounts for Approval – Schedule B" as attached hereto and forming a part of these minutes be now approved by Council for payment including cheque numbers 1046 to 1064 and Electronic Banking payment numbers 112022 totalling \$45,811.09.

Carried

#22-127 Meeting

Palmer: That the next regular meeting of council be scheduled for Tuesday, January 17, 2023 commencing at 1:00 PM at the municipal office in Moose Jaw.

Carried

#22-128 Adjourn

Winter: That the meeting do now adjourn.

Time: 2:18 p.m.

Carried

MAYOR

ADMINISTRATOR