



Application for Crown Land Disposition Lease or Permit

May 2016 | CSB | CSB17002

Some information required on this form is person information within the meaning of *The Freedom of Information and Protection of Privacy Act*. This information is required only for the purpose of distinguishing between individuals with similar names and to assist the Government of Saskatchewan in compliance or location person(s). This form is not to be used for industrial operation applications such as mining, quarrying or sand and gravel operations. Information Sheets are available to provide further information on specific topics. **Need assistance?** Contact our Client Service Office by [email](#) or telephone (1-800-567-4224).

Please complete in full. Incomplete forms will be returned.

Applicant:

Full Legal Name *	<input type="text"/>	Date of Birth (dd/mm/year)	<input type="text"/>
Mailing Address *	<input type="text"/>	City	<input type="text"/>
Province	<input type="text"/>	Postal Code	<input type="text"/>
Home Phone	<input type="text"/>	Cell Phone	<input type="text"/>
Work Phone	<input type="text"/>	Fax	<input type="text"/>
Email Address	<input type="text"/>		

Other Saskatchewan government leases, licences or permits
(current Crown Land disposition holder)

Drivers Licence Number/ Health Services Number/ Treaty Number
(please indicate which document the number represents)

Check all that apply:

Register disposition in two names as (check one of the following)

joint tenants (right of survivorship) **-or-** tenants-in-common (as specified in will)

The corporation name is register with Corporations Branch.

The Applicant is employed by the Ministry of Environment; complete *Conflict of Interest Form*.

Co-Applicant:

Full Legal Name *	<input type="text"/>	Date of Birth (dd/mm/year)	<input type="text"/>
Mailing Address *	<input type="text"/>	City	<input type="text"/>
Province	<input type="text"/>	Postal Code	<input type="text"/>
Home Phone	<input type="text"/>	Cell Phone	<input type="text"/>
Work Phone	<input type="text"/>	Fax	<input type="text"/>
Email Address	<input type="text"/>		

Other Saskatchewan government leases, licences or permits
(current Crown Land disposition holder)

Drivers Licence Number/ Health Services Number/ Treaty Number
(please indicate which document the number represents)

Check if applicable:

The Applicant is employed by the Ministry of Environment; complete *Conflict of Interest Form*.

* A maximum of two (2) names may be used on a disposition; Corporation may only be used if registered with Corporation Branch.

* If the disposition is to be issued in two names, correspondence will be directed to this address.

Crown Land Requirement

Note: As accurately as possible, please indicate the proposed site(s) on a UTM Forest Inventory Map (1: 12,500 scale) or a 1:50,000 scale topographic map. Attach this map as **Schedule A**.

Site Location: (check and complete all that apply)

Park Land (please specify name of park or recreation site)

Crown Resource Land

Integrated Land Use Plan Designation (name of LUP)

Land is located within 1 km of a water body (specify name and type (eg. lake, river, etc.) of water body)

Name and distance to nearest community

Land Description (the "land"): (check and complete one of the following)

Parcel/Lot Block Plan Subdivision

LSD Quarter Section Township

Range West of the Meridian

Unsurveyed area (please indicate latitude and longitude)

Permits:

A separate permit is required if any of the following uses will be located outside the proposed lease area. Please indicate the permit site(s) on a **Schedule A**.

Foreshore eg. dock, boathouse (see RSB Information Sheet: Using Crown Shore Land for Information), please specify proposed foreshore use and GPS location (if available):

Sewage Disposal Site

Waste Disposal Site

Temporary Out-camp Location

Proposed Crown Land Use

(check and complete all that apply)

Proposed Use	Additional Form Required	Further Information Available Through... (IS = RSB Information Sheet)
Recreational	N/A	
Commercial	RSB-COM	IS: Commercial Land Disposition on Crown Resource Land
Commercial Outdoor Recreation (eco-tourism)	RSB-TOUR	IS: Commercial Land Disposition on Crown Resource Land
Commercial Outfitter Valid outfitter's licence required	RSB-OUT	Application for an Outfitter's Licence IS: Commercial Land Disposition on Crown Resource Land
Institutional	RSB-INST	
Agricultural	RSB-FARM	
Industrial	RSB-COM	
Traditional Resource Use (trapping and commercial fishing) ~ Valid trapping or commercial fishing licence required	N/A	
Wild Rice Land Base (will only be issued to person already holding a WR growing licence or permit). Valid wild rice licence or permit required	N/A	Wild Rice Application IS: Allocation of Wild Rice Permits and Licences
Miscellaneous/ Other	N/A	

Neighboring Activities:

Prior discussion with operators of neighboring businesses or local residents can help establish a successful relationship and prevent conflicts.

Yes	No	Has this proposal been discussed with the operators of neighboring businesses and activities or any other parties concerned? If yes, please identify.
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Yes	No	Could this proposal be considered in conflict with any other activities with a 5 km radius of the proposed location? If yes, what will you do to minimize the conflict?
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Proposed Site Development

Note: In addition to the information provided here, please provide a Site Development Plan on the Attached page labeled as **Schedule B**. For Commercial or Agriculture proposals, a more detailed plan is required, see RSB-COM or RSP-FARM.

Improvements:

Describe the buildings to be developed as part of this proposal. Note, recreation dispositions may only have one cabin (habitable building) per lease.

Main Building:

Other Structures:

Construction:

Specify construction information for each building to be located on site, provide separate page if necessary.

Main Building:

Construction Type (wood frame, log, etc.)

Dimensions

Estimated dollar value

Other Structures:

Construction Type (wood frame, log, etc.)

Dimensions

Estimated dollar value

Site Access Plans:

New roads or road upgrades may not be approved. **Do not undertake any road construction without ministry approval.**

Use of existing road or trail: Please indicate on your attached map how you propose to access your application site.

Upgrading required (please specify)

No changes to existing road

New road/trail required: specify location, development equipment, width and construction details

Fly-in / Boat-in

ATV/ Snowmobile

Other (please specify)

Proposed Utilities/ Services Development:

Please indicate which of the following utilities/services you propose to develop. You may wish to contact the appropriate utility company for an installation estimate. **All installation and on-going costs are the responsibility of the Applicant. Services may not be available in all locations.**

Power

Natural Gas

Water

Sewer

Telephone

Please describe your proposed waste management plans. Note: for commercial development proposals you must obtain SaskHealth approvals for your proposed sewage/liquid waste handling facility:

Solid Waste (garbage):

Sewage/Grey Water Waste:

Important Information

- **Completion of this form is a REQUEST to use and develop Crown Land and does NOT authorize use of the land. The ministry will review the request and advise of the decision upon completion of the review. Improvements placed on the land without approval may require removal.**
- Certain categories of land not located in a provincial park may be eligible for purchase upon completion of the development. Contact your local ministry field office for details.
- Any fees, taxes and development costs will be paid by the Applicant, including but not limited to annual rental, administration and inspection fees.
- All site inspections, estimates, sketches, etc. and all related costs are the responsibility of the Applicant. Some leases require a legal survey.
- Saskatchewan Environment does not warrant or represent the suitability of the site for the activities or use proposed by the Applicant.
- Some of the information required on this application is personal information within the meaning of *The Freedom of Information and Protection of Privacy Act*. This information is required for the purpose of distinguishing between individuals with similar names and to assist the Government of Saskatchewan in compliance or location persons.
- A competitive process may be required for the purpose of selecting between multiple applications.
- All development must comply with the federal and provincial building codes and regulations. Commercial building plans must also be approved by Saskatchewan Health and the Fire Commissioner's Office. Applicants are responsible to ensure these requirements have been met.
- Developments as defined under *The Environment Assessment Act* (EA Act) must satisfy the requirements of the EA Act. It is the sole responsibility of the applicant to ensure the requirements are met.
- The principles of ecosystem based management will be considered upon review of the application.
- Developments and activities associated with the developments must comply with the zoning requirements of the RM or Integrated Land Use Plan where they exist.

Applicant(s) Signature To be completed and signed by the Applicant(s) in front of witnesses.

I/We declare the above statements are true and made for the purpose of obtaining a Crown land disposition. I/We have read and understand the *important information* stated above and are prepared to comply fully with all terms and conditions of the disposition which may be issued.

Signed this

day of

, 20

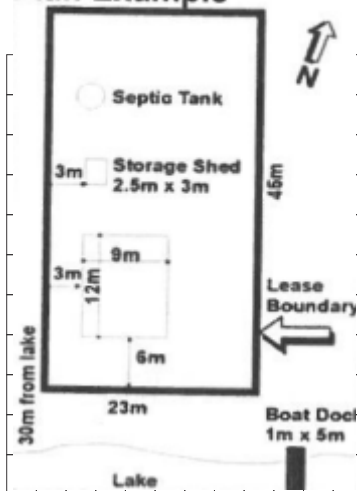
Applicant

Applicant

Witness or Corporate Seal

Witness or Corporate Seal

Site Development Plan Example



The following drawing is a detailed plan of my proposed site development. The plan is to scale and includes building locations, distances from lot lines and water bodies and building dimensions. Surrounding trails and facilities are also identified.

I/ We hereby agree that the site will be developed in accordance with this Site Development Plan and that this plan will become part of my Crown land disposition, if approved.

Date:

Applicant(s):

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Ministry of Environment Report and Recommendation

(include information on consultations conducted by the applicant or department and identify potential conflict)

Summary:

Amount of Clearing required:

GPS Readings:

Issue disposition under this Act and Regulation:

Special conditions to be incorporated into the disposition: (please specify; use additional pages if necessary)

Permit Fees collected: (to be collected if application is for permit only)

Receipt Number:

Approve

Deny

Signature

Ministry Office Location:

Date:

Land Manager Recommendation

Comments:

Special Conditions to be incorporated into the disposition: (please specify, use additional pages if necessary)

Approve

Deny

Signature

Ministry Office Location:

Date:

Director Recommendation

Comments:

Approve

Deny

Signature

Ministry Office Location:

Date: